

Dear parent/carer,

You may be aware that there are new data protection rules that came in since May 2018. We really appreciate you taking the time to give consent to ensure we are meeting the new requirements. We need to seek your consent for the following:

**Photography**

We sometimes take photographs/videos of students. We use these photos/videos in the school's prospectus, on social media, on the school's and Ark's website and on display boards around the school. We really value using photos of students, to be able to showcase what students do in school and show what life at our school is like. Please tick the relevant box(es):

- I give consent to the school/Ark Schools taking photos/videos of my child and use them in internal displays.
- I give consent to the school/Ark Schools taking photos/videos of my child and use them on the school/Ark website, in social media feeds and in publications

-OR-

- I do NOT give consent to the school to take any photos/videos of my child or use any photos/videos of my child.

**Biometrics**

We use biometric student recognition system for our cashless catering system, library and printers. Please circle the relevant text:

I give consent

-OR-

I do NOT give consent

**Out of School Trips**

During your child's schooling, we may organise small outings in the local area. Your child will be closely supervised during these events. Please note that a more formal written type of consent for longer or residential outings is required and will be sought whenever necessary. Please circle the relevant text:

I give consent

-OR-

I do NOT give consent

**External Agencies**

We have a number of external special educational needs and disabilities agencies who may need to work with your child. Do you give permissions for your child to see these external people? Please circle tick the relevant text:

I give consent

-OR-

I do NOT give consent

Your consents given above will be for the duration of your child's enrolment at Ark Academy and used in the ways described above. If you're not happy for us to do this, we will do our best to accommodate your preferences.

If you change your mind at any time, you can let us know by emailing [info@arkacademy.org](mailto:info@arkacademy.org), calling the school on 020 8385 4370 or just calling in to the school office.

If you have any other questions, please get in touch.

Parent or carer's signature: \_\_\_\_\_

Date: \_\_\_\_\_