

Principal: Delia Smith OBE

Friday 4th September 2020



Dear Parents/Carers of Year 10 and 11

We are delighted to be welcoming your son/daughter to join Ark Academy on

Thursday 10th September.

All students in Year 10 and 11 need to be in school for line up at:

8.25am

This is key as we are staggering the start of different year groups and any lateness will cause a problem at the start of the day.

To ensure you and your child makes the best start to Ark Academy I want to take you through the following **key issues**:

- The school day starts for Year 10 and 11 with line up at **8.25am** and the whistle for line up will precede this at 8.23am. Timing is key to ensure lesson 1 starts promptly.
- Transport for London has stated that they will put on more buses for the return to school and some key routes will have school only buses. Please check online with TfL: <https://tfl.gov.uk/travel-information/timetables/> to find out the times of buses and whether there are any special buses for their route. Checking times in advance is key for a good start for your child.
- I enclose a copy of the times of school day in KS4, which show the changes we have made to the school day.
- Your child must wear a mask when travelling on public transport and have a plastic bag to put it into when arriving at school. This follows government guidance.
- We have ensured that Year 10 and 11 will stay in their own zone (year corridor) for the vast majority of their lessons and corridor movement will be very limited.



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- Lunchtimes and break times will be in different year zones in the dining hall and wherever possible students will be outside for break and most of lunch. The outside spaces are also zoned for use by different year groups.
- At lunchtime we will provide a hot lunch (paid for in advance on **Parent Pay**, unless your child receives free school meals). Your child can, if they wish, bring a packed lunch instead. This should be nutritious and **not contain crisps, sweets or fizzy drinks**.
- All students will return to school in full school uniform including formal shoes (no trainers). On the day that your child has PE they will come in their PE kit as we are not using the changing rooms. This is the only time they are allowed to wear trainers to school.
- Contact details – if any of your contact details have changed, in any way (mobiles, other phone numbers, address) please contact, Mrs Boyle (c.boyle@arkacademy.org) with the changes. It is vital that we hold all the most up-to-date information, particularly in current circumstances.
- If you have any further information or queries regarding your child's return to school, please contact the Head of Year 10, Miss Macivor (j.macivor@arkacademy.org) and Head of Year 11, Mr Foster (m.foster@arkacademy.org).

Despite all the changes and restrictions because of COVID we will continue to provide the best possible teaching for your child in a safe and happy environment. We are really looking forward to meeting them.

I hope your child is really looking forward to their return.

My best wishes



Delia Smith
Principal

Advance Notice

Thursday 24th September – **Year 11 Parents' Information Evening** (virtual)

Wednesday 30th September – **Year 10 Parents' Information Evening** (virtual)

Timings of the School Day

KS4 Timetable							
Monday – Thursday				Friday			
Start	Finish	Duration		Start	Finish	Duration	
8.20	8.25	00:05	Line Up	8.20	8.25	00:05	Line Up
08:25	09:20	00:55	P1	08:25	09:20	00:55	P1
09:20	10:15	00:55	P2	09:20	10:15	00:55	P2
10:15	10:45	00:30	Tutor time	10:15	11:10	00:55	PSHE (P3)
10:45	11:10	00:25	Break	11:10	11:35	00:25	Break
11:10	12:05	00:55	P3	11:35	12:30	00:55	P4
12:05	13:00	00:55	P4	12:30	13:25	00:55	P5
13.00	13:55	00:55	P5	13:25	14:20	00:55	Lunch
13:55	14:50	00:55	Lunch	14:20	15:15	00:55	P6
14:50	15:45	00:55	P6				
15:45	16:40	00:55	P7, Enrichment or Study Support				