



Thursday 3rd September 2020

Dear Parents/ Carers of Year 12

We are delighted that your son/daughter has enrolled in Ark Academy Sixth Form. The induction programme to start at sixth form begins on

Monday 7th September

We have ensured all safety measures that can be taken are in place and through our induction programme all students in Year 12 will be absolutely clear as to how to keep safe and really thrive in Ark Academy.

All students in Year 12 need to be in school by

8.20am

This is key as we are staggering the start of different year groups and any lateness will cause a problem at the start of the day.

To ensure that your son/daughter makes the best start to Ark Sixth Form I want to take you through the following key issues:

- The school day starts for Year 12 at **8.20am** allowing time for students to access lockers and wash hands before period 1 lessons at 8.25am. I enclose a copy of the times of the school day, please note the earlier finish on Friday.
- Transport for London has stated that they will put on more buses for the return to school and some key routes will have school only buses. Please check online with TfL: <https://tfl.gov.uk/travel-information/timetables/> to find out the times of buses and whether there are any special buses for their route. Checking times in advance is key for a good start.
- All students must wear a mask when travelling on public transport and have a plastic bag to put it into when arriving at school. This follows government guidance.
- In addition we expect all our sixth formers to **wear a mask in corridors and public spaces**. This is because sixth form students move frequently between classrooms for their different subjects and masks are advisable where social distancing is not maintained. Masks must be of the surgical kind or plain coloured.

- Year 12 and 13 will stay in their separate zone in Ark Academy, apart from the rest of the year groups. This lack of mixing will mean that we can contain and trace any outbreaks more effectively.
- Sanitisers and wipes are available throughout the sixth form but we also want all sixth formers to wash their hands regularly and much more than under normal circumstances.
- Miss Iliffe (Director of Sixth Form) and her team will be discussing arrangements for break and lunchtimes during the induction week.
- All students need to attend the sixth form inductions in the required professional dress which is our dress code. Miss Rogers has sent a detailed letter to all new Year 12.
- Contact details – if any of your contact details have changed, in any way (mobiles, other phone numbers, address) please contact, Ms Johnson (f.johnson@arkacademy.org) with the changes. It is vital that we hold all the most up-to-date information, particularly in current circumstances.

If you have any further queries regarding son/daughter's start to Ark Academy Sixth Form, please contact Miss Rogers (k.rogers@arkacademy.org).

Despite all the changes and restrictions because of COVID we will continue to promote the best possible teaching and opportunities for all our sixth form students. We are immensely proud of our sixth form and rightly proud of the incredible destinations that year on year our students achieve.

Our best wishes for a great sixth form experience.



D. Smith
Principal



E. Iliffe
Director of Sixth Form

Timings of the School Day

KS5 Timetable							
Monday - Thursday				Friday			
Start	Finish	Duration		Start	Finish	Duration	
08:20	08:25	00:05	Arrive in your school and straight to lesson	08:20	08:25	00:05	Arrive in your school and straight to lesson
08:25	09:20	00:55	P1	08:25	09:20	00:55	P1
09:20	10:15	00:55	P2	09:20	10:15	00:55	P2
10:15	10:40	00:25	Tutor Time	10:15	10:40	00:25	P3-PSHE
10:40	11.10	00.30	BREAK	10:40	11.35	00.55	BREAK
11.10	12:05	00:55	P3	11.35	12:30	00:55	P4
12:05	13:00	00:55	P4	12:30	13:25	00:55	P5
13:00	13:55	00:55	LUNCH	13.25	14:20	00:55	LUNCH
13:55	14.50	00:55	P5	14:20	15.15	00:55	P6
14:50	15:45	00:55	P6				
15:45	16:40	00:55	P7				