

Principal: Delia Smith OBE

Wednesday 2<sup>nd</sup> September 2020



Dear Parents/Carers of Year 7

We are delighted to be welcoming your son/daughter to join Ark Academy on

**Monday 7<sup>th</sup> September.**

We have ensured all safety measures that can be taken are in place and through our induction programme all students in Year 7 will be absolutely clear as to how to keep safe and really thrive in Ark Academy.

All students in Year 7 need to be in school for line up at:

**8.15am**

This is key as we are staggering the start of different year groups and any lateness will cause a problem at the start of the day.

To ensure you and your child makes the best start to Ark Academy I want to take you through the following **key issues**:

- The school day starts for Year 7 at **8.15am** and all students need to **be in line up by this time**. I enclose a copy of the times of the school day, please note the earlier finish on Friday.
- Transport for London has stated that they will put on more buses for the return to school and some key routes will have school only buses. Please check online with TfL: <https://tfl.gov.uk/travel-information/timetables/> to find out the times of buses and whether there are any special buses for their route. Checking times in advance is key for a good start for your child.
- Your child must wear a mask when travelling on public transport and have a plastic bag to put it into when arriving at school. This follows government guidance.
- We have ensured that all year groups are in **separate zones**. Year 7 will be largely staying in the **one fixed classroom** and corridor movement will be very limited.



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- Lunchtimes and break times will be in different year zones in the dining hall and wherever possible students will be outside for break and most of lunch. The outside spaces are also zoned for use by different year groups.
- At lunchtime we will provide a hot lunch (paid for in advance on **Parent Pay**, unless your child receives free school meals). Your child can, if they wish, bring a packed lunch instead. This should be nutritious and **not contain crisps, sweets or fizzy drinks.**
- I am sure your child will be beautifully kitted out in full school uniform including proper school shoes (no trainers). On the day that your child has PE they will come in their PE kit as we are not using the changing rooms. This is the only time they are allowed to wear trainers to school.
- Contact details – if any of your contact details have changed, in any way (mobiles, other phone numbers, address) please contact, Mrs Boyle ([c.boyle@arkacademy.org](mailto:c.boyle@arkacademy.org)) with the changes. It is vital that we hold all the most up-to-date information, particularly in current circumstances.
- If you have any further information or queries regarding your child's return to school, please contact the Head of Year 7, Miss Kelly ([c.kelly@arkacademy.org](mailto:c.kelly@arkacademy.org)).

Despite all the changes and restrictions because of COVID we will continue to provide the best possible teaching for your child in a safe and happy environment. We are really looking forward to meeting them.

I hope your child is very excited for next Monday.

My best wishes

A handwritten signature in black ink, appearing to read 'Delia Smith', written in a cursive style.

**Delia Smith**  
**Principal**

# Timings of the School Day

KS3 Timetable							
Monday - Thursday				Friday			
<i>Start</i>	<i>Finish</i>	<i>Duration</i>		<i>Start</i>	<i>Finish</i>	<i>Duration</i>	
8.15	8.20	<b>00:05</b>	Line Up	8.15	8.20	<b>00:05</b>	Line Up
08:25	09:20	<b>00:55</b>	P1	08:25	09:20	<b>00:55</b>	P1
09:20	10:15	<b>00:55</b>	P2	09:20	10:15	<b>00:55</b>	P2
10:15	10:40	<b>00:25</b>	Break	10:15	10:40	<b>00:25</b>	Break
10:40	11.10	<b>00:30</b>	Tutor time	10:40	11:35	<b>00:55</b>	PSHE (P3)
11:10	12:05	<b>00:55</b>	P3	11:35	12:30	<b>00:55</b>	P4
12:05	13:00	<b>00:55</b>	P4	12:30	13:25	<b>00:55</b>	Lunch
13:00	13:55	<b>00:55</b>	Lunch	13:25	14:20	<b>00:55</b>	P5
13:55	14:50	<b>00:55</b>	P5	14:20	15:15	<b>00:55</b>	P6
14:50	15:45	<b>00:55</b>	P6				